

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2022-2023 No.10
OFFICIAL MINUTES

January 3, 2023 Reorganization Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. **Call to Order** - Sean Cranston, Business Administrator / Board Secretary, called the meeting to order at 6:32 p.m.

Salute the Flag

2. **Statement of Compliance**

The Business Administrator/Board Secretary read the following statement of compliance:

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

3. **Announcement of Official Results of the Annual School Board Election - November 8, 2022**

The following are the official results of the Rumson-Fair Haven Regional High School's election as reported by the Business Administrator / Board Secretary as certified by the Monmouth County Clerk.

FAIR HAVEN

Steven Page - Three Year Term	2,237 votes
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RUMSON

Katherine Thompson - Three Year Term	2,164 votes
Sarah Kiley - Three Year Term	2,102 votes

4. **Administer Oath of Office**

The Business Administrator / Board Secretary administered the Oath of Office to the newly elected Board Members:

Sarah Kiley

Steven Page

Katherine Thompson

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2022-2023 No.10
OFFICIAL MINUTES**

January 3, 2023 Reorganization Meeting

I, _____ do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people, so help me God.

I, _____ do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability, So help me God.

5. Roll Call

The Business Administrator / Board Secretary will call the roll:

Mrs. Halcrow	Present	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Hickey	Present	Mrs. McCabe	Absent	Mrs. Thompson	Present
Mr. Kenney	Present	Mrs. McGinty	Present	Mrs. Whitehouse	Present

6. Nomination and Election for Office of President

The Business Administrator / Board Secretary calls for nominees for President.

Nomination for: Mrs. McGinty

By: Mrs. Thompson

Second: Mr. Page

Roll Call

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

The President will now preside over the meeting.

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2022-2023 No.10
OFFICIAL MINUTES

January 3, 2023 Reorganization Meeting

7. Nomination and Election for Office of Vice-President

The Board President calls for nominees for Vice-President.

Nomination for: Mr. Kenney

By: Mrs. Whitehouse

Second: Mr. Page

Roll Call

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

8. Presentation: Board Member Code of Ethics - Dennis McKeever, Esq.

Mr. McKeever reviewed in detail the School Ethics Act and the Code of Ethics for Board Members.

9. ADOPTION OF THE NEW JERSEY SCHOOL BOARD CODE OF ETHICS

Moved: Mr. Kenney Second: Mrs. Whitehouse

Be it Resolved, the Rumson Fair Haven Regional High School Board of Education adopts the New Jersey School Boards Association Code of Ethics, and that each Board member shall abide by these principles in accordance with board policy and N.J.S.A. 18A:12-24.1:

- A. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- C. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2022-2023 No.10
OFFICIAL MINUTES**

January 3, 2023 Reorganization Meeting

- D. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- E. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- F. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- G. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- H. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. I will support and protect school personnel in proper performance of their duties.
- J. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Roll Call

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

10. Approval of the Rumson - Fair Haven 2023 Board of Education Meeting Dates

Approve the annual meeting schedule of the Board of Education for the 2023 calendar year to be held on the second and fourth Tuesday of each month, unless otherwise noted, at 6:30 PM in the RFH Learning Commons (Library) of the High School.

Moved: Mr. Page

Second: Mr. Kenney

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2022-2023 No.10
OFFICIAL MINUTES**

January 3, 2023 Reorganization Meeting

Meeting Date	Location	Start Time
January 10, 2023	Regular Meeting RFH Auditorium	6:30 p.m.
February 14, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
March 7, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
March 21, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
April 4, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
April 25, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
May 9, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
May 23, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
June 13, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
July 25, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
August 22, 2023	Workshop Meeting RFH Learning Commons	8:00 a.m.
August 22, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
September 12, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
September 26, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
October 17, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2022-2023 No.10
OFFICIAL MINUTES**

January 3, 2023 Reorganization Meeting

November 7, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
November 21, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
December 12, 2023	Regular Meeting RFH Learning Commons	6:30 p.m.
January 2, 2024	Reorganization Meeting RFH Learning Commons	6:30 p.m.

Roll Call

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

ADDENDUM

PERSONNEL

Moved: Mr. Page

Second: Mr. Kenney

New Staff Appointments

1. Approval of New Staff

Recommend Board approval of the following new faculty for the 2022 - 2023 school year:

NO.	NAME	POSITION	STEP / GUIDE SALARY (Prorated)	EFFECTIVE
1.	Marie Tilton	Confidential Administrative Assistant to the Business Administrator / Coordinator of Payroll, Benefits and	\$80,000	On or around 03-01-23 to 06-30-23

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2022-2023 No.10
OFFICIAL MINUTES

January 3, 2023 Reorganization Meeting

		Transportation		
2.	Elisa Verran	School Counselor	Step 22 BA +60 \$92,655	On or around 03-06-23 to 06-30-23

2. Approval of Long Term Leave Replacement

Recommend Board approval of the following as a long term leave replacement during the 2022-2023 school year:

NO.	NAME	POSITION	STEP / GUIDE SALARY (Prorated)	EFFECTIVE
1.	Zane Preston	Long Term Leave Replacement Math	Step 2 BA \$61,795	On or around 01-20-23 to 06-30-2023

3. Additional Compensation

Recommend Board approval for Lurdes Costa, Confidential Secretary to the Business Administrator, to receive an additional compensation of \$50 per day starting January 4, 2023 for a period not to exceed 60 calendar days.

Roll Call

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2022-2023 No.10
OFFICIAL MINUTES**

January 3, 2023 Reorganization Meeting

11. Public Comment on Any School Related Topic

Ms. Rodriguez, Fair Haven, asked the board about transportation for sports and what factors goes into the decision of what team will get a bus versus who doesn't get a bus. Mr. Groh stated that he will speak with the athletic director and get her an answer.

12. Adjournment

On a motion made by Mrs. Kiley and seconded by Mrs. Whitehouse the board, by unanimous roll call vote approved to adjourn the meeting at 7:04 p.m.

Respectfully submitted,

Sean S. Cranston

**Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School**